

IDAHO BOARD OF SOCIAL WORK EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 1/21/2020

BOARD MEMBERS PRESENT: Dr. Donna Lynn Hatch - Chair
Dr. Alex Zamora
April Christenson
Lynnet R Keeley
Virginia K Dickman

BOARD MEMBERS ABSENT: Jeri Perkins

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Deborah Sexton, Board Specialist
Eric Nelson, Board Prosecutor

OTHERS PRESENT: Sharon Fritz, Ph.D., -
Health Program Manager for Suicide
Prevention Program Center for Drug
Overdose and Suicide Prevention Division of
Public Health
Margot Taylor

The meeting was called to order at 9:00 AM MST by Dr. Donna Lynn Hatch.

The Board welcomed Dr. Zamora to the Board.

APPROVAL OF MINUTES

Ms. Dickman made a motion to approve the minutes of 10/29/2019. It was seconded by Ms. Keeley. Motion carried.

Ms. Dickman made a motion to approve the minutes of 11/18/2019. It was seconded by Ms. Keeley. Motion carried.

COMPLAINT MEMORANDUM

Ms. Peel gave the investigative report, which is linked above.

EXECUTIVE SESSION

Ms. Dickman made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Keeley. The vote was: Dr. Hatch, aye; Dr. Zamora, aye; Ms. Dickman, aye; Ms. Keeley, aye; and Ms. Christenson, aye. Motion carried.

Ms. Keeley made a motion to come out of executive session. It was seconded by Ms. Dickman. Motion carried.

DISCIPLINE

Ms. Dickman made a motion to close case number SWO-2020-6 with an advisory letter. It was seconded by Ms. Christenson. Motion carried.

Mr. Nelson presented a Stipulation and Consent Order in case numbers SWO-2019-13 and SWO-2019-15. Ms. Dickman made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Ms. Christenson. Motion carried.

FOR BOARD DETERMINATION

Ms. Dickman made a motion to approve the Bureau's recommendation and authorize closure in the following case numbers:

I-SWO-2018-27
I-SWO-2018 43 & I-SWO-2018-44
I-SWO-2018-46
I-SWO-2019-5
I-SWO-2019-8
I-SWO-2019-15
I-SWO-2019-23
I-SWO-2019-24
I-SWO-2019-30
I-SWO-2019-40
I-SWO-2020-23

It was seconded by Ms. Christenson. Motion carried.

Ms. Peel presented a proposed letter for the Board to send to licensees who report having received a misdemeanor DUI conviction. Dr. Hatch will revise the letter for the Board to review and make a determination at the next meeting.

LAWS AND RULES

Ms. Packer presented a legislative update.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$181,357.48 as of 12/31/2019.

BUREAU BUSINESS

The Board reviewed the To Do List and no action was taken.

BOARD BUSINESS

Association of Social Work Boards (ASWB)

The Board discussed the new Board member training offered by ASWB. Ms. Christenson made a motion to send Dr. Zamora to the training. It was seconded by Ms. Dickman. Motion carried.

Ms. Dickman made a motion for Dr. Hatch and Ms. Keeley to attend the ASWB spring meeting and to allow the Board chair to designate an alternate if someone is unable to attend. It was seconded by Ms. Christenson. Motion carried.

The Board reviewed the ASWB annual dues. Ms. Christenson made a motion to pay the dues. It was seconded by Ms. Keeley. Motion carried.

The Board reviewed a list of questions that could be used as a reference when applicants meet with the Board. Ms. Keeley made a motion to approve the list as amended and add it under the resources tab on the secure web. It was seconded by Ms. Dickman. Motion carried.

EXECUTIVE SESSION

Dr. Zamora made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. Dickman. The vote was: Dr. Hatch, aye; Dr. Zamora, aye; Ms. Dickman, aye; Ms. Keeley, aye; and Ms. Christenson, aye. Motion carried.

Ms. Dickman made a motion to come out of executive session. It was seconded by Ms. Christenson. Motion carried.

BOARD BUSINESS

Ms. Packer and Dr. Fritz provided the Board with Idaho Suicide statistics. Dr. Fritz talked to the Board about allowing continuing education for licensees from the suicide prevention training programs. The Board reviewed Rule 351 and said the CEs would be acceptable as long as the programs meet the requirements outlined in the rules, specifically regarding the presenter's level of education. No further action was taken.

APPLICATIONS

Ms. Dickman made a motion to approve applicant # 90116167 pending passing exam results. It was seconded by Ms. Keeley. Dr. Hatch and Ms. Christenson were recused. Motion carried.

The Board reviewed correspondence in regard to applicant # 901165779. Ms. Dickman made a motion for Mr. Krema to draft a letter for the Board Chair's review and signature. It was seconded by Ms. Keeley. Motion carried.

EXECUTIVE SESSION

Dr. Zamora made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. Dickman. The vote was: Dr. Hatch, aye; Dr. Zamora, aye; Ms. Dickman, aye; Ms. Keeley, aye; and Ms. Christenson, aye. Motion carried.

Ms. Dickman made a motion to come out of executive session. It was seconded by Ms. Keeley. Motion carried.

Ms. Dickman made a motion to approve applicant # 901100749 for examination. It was seconded by Dr. Zamora. Motion carried.

NEXT MEETING was scheduled for April 28, 2020 at 9:00 AM MST.

ADJOURNMENT

Ms. Keeley made a motion to adjourn the meeting at 12:50 PM MST. It was seconded by Ms. Dickman. Motion carried.

Dr. Donna Lynn Hatch, Chair

